

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – April 28, 2014
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson

Motion to adjourn to closed session to discuss appointment of new Superintendent and presentation of budget 2014-2015.

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mr. Charles **SECOND:** Mrs. Lab **VOTE:** 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on February 16, 2014.
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF April 7, 2014 (Att. #1)

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)

IV. SUPERINTENDENT'S AND/OR BOARD'S REPORTS

- A. Superintendent Job Description (Att. #2)

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

B. Appointment of Superintendent

MOTION: Mrs. Casalino **SECOND:** Mr. Robertson **VOTE:** 5-0 (RC)

C. Budget Presentation

V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

**VI. FIRST READING OF THE FOLLOWING BOARD POLICY:
Employee Conflict of Interest 4119.21/4219.21**

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (VV)

VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Christine Mooney, Language Arts Teacher, Liberty School, for retirement purposes, effective 7/1/14 (26 years)

Suzanne Wert, Grade 1 Teacher, St. Cloud School, effective 7/1/14

Christina Balestriere, Instructional Aide, Mt. Pleasant School, effective retroactive to 4/21/14

Susan Kitzen, District Library Media Specialist, effective 7/1/14

David Alfano, Mathematics Teacher, Edison School, effective 7/1/14

Julianne Bello, Assistant Principal, Roosevelt School, effective 8/1/14

Mary Anne Schettini, Library Media Specialist, Hazel School, for retirement purposes, effective 7/1/14 (21 years)

John Zellhofer, Mathematics/Computer Science Teacher, WOHS, effective 7/1/14

Frank Iannucci, Mathematics Supervisor, 6-12, effective 6/25/14

2. Appointments

a) **The Board of Education appoints Jeffrey Rutzky as Superintendent of Schools, effective 7/1/14, at a salary of \$177,500 for the fiscal year 2014-2015. The Board further approves that Mr. Rutzky enter into a four (4) year contract commencing 7/1/14.**

b.) **Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

Jonathan Chia, AP Physics Teacher, WOHS, MA+48-5, \$66,029, effective 9/2/14 (replacement)

Christina Balestriere, Special Education Teacher, Mt. Pleasant School, maternity leave replacement, BA-1, \$252.20 per diem, effective retroactive to 4/21/14-6/18/14 (replacement)

Christina Balestriere, Special Education Teacher, Mt. Pleasant School, maternity leave replacement, BA-2, \$292.31 per diem, effective 9/2/14-12/23/14 (replacement)

Nicole Handler, School Psychologist, Summer Work to review student IEPs for the 2014-2015 school year, \$400 per diem, not to exceed \$4,000, effective 7/1/14

Instructional Aides to provide student support for Roosevelt School Art Club, at an hourly rate of \$23, for a total amount not to exceed \$230, effective retroactive to 4/8/14-6/18/14:

- **Michael Esquerre**
- **Melinda Levendusky (substitute coverage)**

Ferdinand Christian, Instructional Aide, Liberty School, to provide student support during class trip, at the contractual rate of \$206 per night, effective 5/29/14-5/30/14

Marcia Grivalsky, Substitute, Modified Day Program, on an "as needed" basis, at an hourly rate of \$52.50, effective 4/29/14

Additions to the Substitute List for the 2013-2014 school year as follows, pending completion of paperwork:

Name	Sub. Type
Brian Gogerty	Teacher
Benjamin Batchelder	Teacher
Alice Boettinger	Teacher
Lauren Frazee	Teacher
Maria McNeil	Teacher
Erik Brice	Teacher
Jenna Laszlo	Teacher
Mark Lauterbach	Teacher
Emily Gavarny	Teacher
John Duarte	Teacher
Patricia Timen	Teacher

3. Leave(s) of Absence

- a.) **Superintendent recommends approval of the following leave(s) of absence:**

Yolanda Hinton, Part-time Bus Driver, Transportation Department, paid medical leave of absence, effective retroactive to 4/14/14-5/23/14, or until released by physician

Caroline Stoner, Grade 4 Teacher, St. Cloud School, paid medical leave of absence, effective retroactive to 4/4/14-5/2/14, or until released by physician

Jaclyn Detroia, General Education Aide, Mt. Pleasant School, paid medical leave of absence, effective retroactive to 4/21/14-4/25/14, or until released by physician

Kristin Garces, Special Education Teacher, Mt. Pleasant School, paid medical leave of absence, effective retroactive to 4/16/14-4/17/14

Jorge Comacho, Instructional Aide, Mt. Pleasant School, paid medical leave of absence effective retroactive to 4/24/14-4/29/14; unpaid medical leave of absence effective 4/30/14-5/2/14, or until released by physician

4. Transfers

- a.) **Superintendent recommends approval of the following transfer(s):**

Margi Patel, 1:1 Nurse, St. Cloud School, to School Nurse, Roosevelt School, effective 4/28/14

Rosalie Dudkiewicz, School Nurse, Roosevelt School, to 1:1 Nurse, St. Cloud School, effective 4/28/14

Personnel – Item 2a

See Superintendent’s and/or Board’s Reports: Item B.

Personnel – Items 1 and Items 2b through 4

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of the following Field Trip requests for the 2013-2014 school year:

Group	Destination
Wind Ensemble WOHS	Rutgers New Brunswick State Concert Band Gala

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

C. FINANCE

1. Recommend approval of the 4/28/14 Bills List: (Att. #3)

Payroll/Benefits	\$ 6,055,068.47
Transportation	\$ 477,722.81
Special Ed. Tuition	\$ 790,592.19
Instruction	\$ 120,404.60
Facilities	\$ 370,426.87
Capital Outlay	\$ 71,363.49
Grants	\$ 144,637.03
Food Service	\$ 318,019.47
Textbooks/Supplies/Athletics/Misc.	<u>\$ 119,988.74</u>
	<u>\$ 8,468,223.67</u>

2. Recommend approval of the following Proposed Budget Resolution:

RESOLVED that the West Orange Board of Education approve the **2014-15 proposed budget** as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
Total General Fund	\$136,430,487	\$125,184,960
Total Special Revenue Fund	\$ 3,860,374	\$ n/a
Total Debt Service Fund	<u>\$ 5,917,806</u>	<u>\$ 4,952,981</u>
Totals	\$146,208,667	\$130,137,941

3. Recommend approval of the following State Aid Resolution:

RESOLVED that the West Orange Board of Education approve the **2014-15 State Aid** in the amount of **\$6,950,527** in General Fund Aid less **\$114,991** Adjustment for Debt Service SDA for Adjusted General Fund Aid in the amount of **\$6,835,536** and **\$963,608** in Debt Service Aid for a Total Aid of **\$7,799,144**.

4. Recommend submission of amended Race To The Top Grant for fiscal years 2012-2015 in the amount of \$68,430. Amended application includes FY 2014 and 2015 Funds in the amount of \$8,995 to be moved from 200-100 Personal Services-Salaries to 200-300 Purchased Services during Fiscal Years 2014-2015. The movement of such funds will be used to support ATLAS Curriculum Management System.

5. Recommend approval of tuition for the 2013-2014 School Year Out-Of-District placements for the following:

Student # 2013-2014	Classification	Placement	Tuition
#49 Eff. 3/17/14	Autistic	Allegro School Cedar Knolls, NJ	Addition of 1:1 aide at the rate of no more than \$130 per diem \$8,320
#134 Eff. 3/31/14	Multiple Disabilities	Essex Campus Academy Fairfield, NJ	\$12,213.36 \$3,997.10 per month

6. Recommend approval of service contract agreement for the 2013-2014 school year with Build 'N Care Therapy, for ABA Therapy Services for student, in the amount of \$2,910, retroactive to 3/20/14.

7. Recommend approval of Software Licensing Agreement for Rubicon ATLAS Curriculum Management System for the period 4/1/14-3/31/15 at a cost of \$6,000.

8. Recommend approval of resolution stating that the West Orange Board of Education does not require Willowglen Academy – New Jersey to charge students for meals for the 2014-2015 school year.

9. Recommend approval of Outdoor Classroom for Pleasantdale School, funded by Pleasantdale PTA.

10. Recommend approval of Settlement Agreement as stipulated in closed session.

Finance – Item 1

MOTION: Mrs. Casalino

SECOND: Mr. Charles

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Lab

Finance – Items 2 and 3

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (RC)

Finance – Items 4 through 10

MOTION: Mr. Charles **SECOND:** Mr. Robertson **VOTE:** 5-0 (RC)

D. REPORTS

1. **The Board of Education recognizes receipt of the HIB report for the period ending 4/28/14**

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- IX. **MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on May 12, 2014 at West Orange High School.**

MOTION: Mrs. Lab **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)

X. PETITIONS AND HEARINGS OF CITIZENS

- XI. **MOTION to adjourn to closed session to discuss rollout dates for Superintendent to meet PTA groups.**

MOTION: Mrs. Casalino **SECOND:** Mrs. Lab **VOTE:** 5-0 (VV)

- XII. **MOTION to reconvene to open session.**

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 5-0 (VV)

XIII. ADJOURNMENT

MOTION: Mr. Charles **SECOND:** Mrs. Casalino **VOTE:** 5-0 (VV)